



## **Boston Color Graphics Bindery / Digital Print Professional**

**Boston Color Graphics (BCG)** specializes in marketing solutions for clients nationwide within the education, healthcare, nonprofit, and corporate markets. BCG offers a holistic approach to direct marketing with strategy development, creative services, cross-media campaigns, email integration, and in-house production. BCG's approach is to understand their clients' needs and past experiences, use BCG's expertise in the market and best practices, draw on success stories from a wide range of clients, and develop a customized program to meet each client's needs and objectives.

The **Bindery/Digital Print Professional** will have experience working primarily with finishing, bindery, mailing equipment in a digital print and mailing environment. Candidate must be able to work well with others in a fast-paced environment.

### **Summary of Responsibilities:**

- Set up equipment, produce work using finishing equipment including: cutter, folder, tabber, mail inserter, etc.
- Prepare projects for mailing
- Shipping

### **Qualifications:**

- 1-2 years of experience in a full service, high volume print/mail facility
- Proficiency in operating bindery and mailing equipment
- Working knowledge of digital print finishing

Salary is commensurate with experience.

Interested candidates should submit their cover letter, resume, and salary requirements to [hr@bcgconnect.com](mailto:hr@bcgconnect.com). **No phone calls, please.**

*Boston Color Graphics is an equal opportunity provider and employer. We value having a diverse staff who are representative of the community we serve and bring to our organization variety of traditions, experiences, and points of view. Individuals of all backgrounds are strongly encouraged to apply.*